

**MINUTES OF MEETING  
UNIVERSITY SQUARE  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the University Square Community Development District held a Regular Meeting on May 13, 2021 at 12:00 p.m., at the offices of Miromar Development Corporation, 10801 Corkscrew Road, Suite 305, Estero, Florida 33928.

**Present, were:**

Tim Byal	Chair
Jeffery Staner	Vice Chair
Rich Pomeroy	Assistant Secretary
Mark Geschwendt	Assistant Secretary

**Also present, were:**

Chuck Adams	District Manager
Greg Urbancic	District Counsel

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Adams called the meeting to order at 12:00 p.m. All Supervisors were present, in person. One seat was vacant.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There being no public comments, the next item followed.

**THIRD ORDER OF BUSINESS**

**Administration of Oath of Office to Newly Elected Supervisors, Jeffery Staner [Seat 1] and Rich Pomeroy [Seat 5] *(the following to be provided in a separate package)***

Mr. Adams, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Staner and Mr. Pomeroy. The following items were provided:

- A. **Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. **Membership, Obligations and Responsibilities**
- C. **Financial Disclosure Forms**
  - I. **Form 1: Statement of Financial Interests**
  - II. **Form 1X: Amendment to Form 1, Statement of Financial Interests**
  - III. **Form 1F: Final Statement of Financial Interests**
- D. **Form 8B – Memorandum of Voting Conflict**

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-01, Canvassing and Certifying the Results of the Landowners’ Election of Supervisors Held Pursuant to Section 190.006(2), Florida Statutes; Providing a Severability Clause; Providing for Conflict and Providing an Effective Date**

Mr. Adams presented Resolution 2021-01 and recapped the Landowners’ Election results as follows:

Seat 1	Jeff Staner	111 Votes	Four-year Term
Seat 4	No nomination	0 Votes	N/A
Seat 5	Rich Pomeroy	111 Votes	Four-year Term

**On MOTION by Mr. Geschwendt and seconded by Mr. Byal, with all in favor, Resolution 2021-01, Canvassing and Certifying the Results of the Landowners’ Election of Supervisors Held Pursuant to Section 190.006(2), Florida Statutes; Providing a Severability Clause; Providing for Conflict and Providing an Effective Date, was adopted.**

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-02, Designating a Chair, a Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the University Square Community Development District, and Providing for an Effective Date**

Mr. Adams presented Resolution 2021-02. The following slate of officers was nominated:

Chair	Jeffery Staner
Vice Chair	Tim Byal
Secretary	Chesley (Chuck) E. Adams, Jr.
Assistant Secretary	Mark Geschwendt
Assistant Secretary	Rich Pomeroy
Assistant Secretary	Craig Wrathell
Treasurer	Craig Wrathell
Assistant Treasurer	Jeff Pinder

No other nominations were made.

**On MOTION by Mr. Byal and seconded by Mr. Pomeroy, with all in favor, Resolution 2021-02, Designating a Chair, a Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the University Square Community Development District, as nominated, and Providing for an Effective Date, was adopted.**

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-03, Approving a Proposed Budget for Fiscal Year 2021/2022 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date**

Mr. Adams presented Resolution 2021-03. He reviewed the proposed Fiscal Year 2022 budget, highlighting any line item increases, decreases and adjustments, compared to the Fiscal Year 2021 budget, and explained the reasons for any adjustments. There was very little change, year-over-year. The Field Operations budget included stocking grass carp; a barrier was installed in 2020, during the summer. Washout, drainage, easements and the surface water management system were discussed.

**On MOTION by Mr. Pomeroy and seconded by Mr. Byal, with all in favor, Resolution 2021-03, Approving a Proposed Budget for Fiscal Year 2021/2022 and Setting a Public Hearing Thereon Pursuant to Florida Law for August 12, 2021 at 12:00 p.m., at the offices of Miromar Development Corporation, 10801 Corkscrew Road, Suite 305, Estero, Florida 33928; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.**

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-04, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2021/2022 and Providing for an Effective Date**

Mr. Adams presented Resolution 2021-04.

**On MOTION by Mr. Geschwendt and seconded by Mr. Pomeroy, with all in favor, Resolution 2021-04, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2021/2022 and Providing for an Effective Date, was adopted.**

**EIGHTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of March 31, 2021**

Mr. Adams presented the Unaudited Financial Statements as of March 31, 2021. The financials were accepted.

**NINTH ORDER OF BUSINESS**

**Approval of Minutes**

**A. August 13, 2020 Virtual Public Hearing and Meeting**

Mr. Adams presented the August 13, 2020 Virtual Public Hearing and Meeting Minutes.

**On MOTION by Mr. Geschwendt and seconded by Mr. Pomeroy, with all in favor, the August 13, 2020 Virtual Public Hearing and Meeting Minutes, as presented, were approved.**

**B. November 12, 2020 Landowners' Meeting**

Mr. Adams presented the November 12, 2020 Landowners' Meeting Minutes.

**On MOTION by Mr. Byal and seconded by Mr. Geschwendt, with all in favor, the November 12, 2020 Landowners' Meeting Minutes, as presented, were approved.**

**TENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: *Coleman, Yovanovich Koester.***

There being no report, the next item followed.

**B. District Engineer: *Hole Montes, Inc.***

There being no report, the next item followed.

**C. District Manager: *Wrathell, Hunt and Associates, LLC***

**I. 0 Registered Voters in District as of April 15, 2021**

**II. NEXT MEETING DATE: August 12, 2021 at 12:00 P.M**

- **QUORUM CHECK**

The next meeting would be held on August 12, 2021.

**ELEVENTH ORDER OF BUSINESS**

**Supervisors' Requests**

There being no Supervisors' requests, the next item followed.

**TWELFTH ORDER OF BUSINESS**

**Public Comments**

There being no public comments, the next item followed.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business to discuss, the meeting adjourned.

**On MOTION by Mr. Staner and seconded by Mr. Geschwendt, with all in favor, the meeting adjourned at 12:16 p.m.**

*Cop SAL*

Secretary/Assistant Secretary

*Puffy Jones*

Chair/Vice Chair